



**Unapproved
Town of Ridgefield
Water Pollution Control Authority**

**WPCA Zoom Meeting
June 25, 2026 7:00 p.m.
66 Prospect Street
Ridgefield, Connecticut 06877**

WPCA: Gary Zawacki, Corinne Ketchum, Amy Siebert, Maureen Kozlark
Absent: Russell Fink
AECOM: Matt Formica
Veolia: Ryan Richmond, Roger Bates
Pullman
and Comely: Monte Frank
Guest: Roger Kavanaugh, Nancy Tine, Nancy F

**These are not verbatim minutes of the proceedings, but identification of
general items and specific actions undertaken.**

WPCA Regular Zoom Meeting was called to order by Ms. Siebert at 7:00 p.m.

- 1) Approved May 28, 2026 minutes by Ms. Ketchum, seconded by Mr. Zawacki,
passing 3-0**
- 2) New Business**
- 3) Old Business.**

Sewer Rates

Ms. Siebert indicated that she had conversations with Mr. David Fox and Mr. Kevin Redmond regarding upcoming revised sewer rates. The two of them have been sharing information to update the rate model.

South Street WWTF NPDES Permit Renewal

Mr. Formica indicated that the NPDES permit renewal application for South Street WWTF is due the first week of July. The WPCA and Veolia were thanked for helping obtain some of the required information including

coordinating some sampling and laboratory analyses for the application. Mr. Formica, Ms. Siebert and Ms. Van Ness will coordinate the application and payment in advance of the deadline.

4) Quail Ridge Pump Station

Prospect Woods Easement.

Mr. Formica reported he and the WPCA had received an email from Shane Herlet's Attorney (Dwight Merriam) on 6/14/26 requesting several items be included in the Prospect Woods contract/easement including several of the items that had already been agreed to including:

- Minor sewer elevation changes
- Pre and post construction inspections
- Settlement monitoring

A few new items were also requested including:

- Although we have included vibration monitoring in the contract, they wanted vibration readings of zero which are not feasible as truck traffic would be detected. They were advised that AECOM's standard is 0.5 in/sec.
- They were looking for the installation of 12 trees (arborvitae or white pines) along the sewer path. They were advised that trees can be provided, but cannot be installed in the wetlands and that they are not desired over the sewer due to the potential of root intrusion and need access the manholes for inspection/ maintenance.
- They provided some minimum details on their desire have some sections of split rail fence to minimize pedestrian traffic. They were advised the Prospect Woods Homeowners Association (HOA) would need to provide approval on any fence installation and that more detail is required on the desired locations and lengths to assess. We offered to host a call to mark up some drawings in real time for all to use.

It was noted that recently the HOA requested a draft easement with the items they had previously requested be included in the easement. AECOM was hopeful that there could be discussion between the HOA and Mr. Herlet to see if Mr. Helet's concerns/requests could be addressed at the same time to minimize easement revisions.

Ms. Tine requested that all correspondence between Mr. Herlet and his attorney now go through the HOA attorney. Ms. Kozlark was in agreement and indicated that Mr. Herlet and the HOA have had sufficient direct access with the WPCA's engineer and will need to work out their differences and requests themselves. The WPCA agreed to develop the draft easement to the HOA based on the established terms agreed to date and provide to the HOA.

Other Easements

Mr. Formica noted that there was no update from the Charter Group Partners at 77 Sunset Lane Attorney's review of the easement map and legal description. AECOM indicated that they would advance the drafting of this easement for their review.

AECOM has again reached out to the State of CT DEEP Land Acquisition and Management group on the State of CT Easement and they informed us that it will be several more weeks until they can provide comments on the 5/6/26 easement application and potential additional contract requirements.

Project Schedule

As previously noted, there was the unresolved question of when the project is approved by P&Z and the easements have been obtained of when to bring the project forward for a public vote. We are noting this as a placeholder to allow the WPCA to consider when you would like to start this effort. It was noted by the WPCA that it would be preferable to bid the project this fall/winter to allow a spring start for the work.

- a. Roger Kavanagh and Nancy Time left the meeting at around 7:34 p.m., Ms. Annie F left the meeting at 7:51 p.m.

3) AECOM Report

1. Route 7 Pump Station, Force Main and WWTF Decommissioning

It was noted that a legal update can be provided in executive session.

1. South Street WWTF Upgrade

b. Construction Close Out.

- Pump Station No. 2 Hatch Door Replacement. Mr. Formica indicated that the replacement hatch doors were again delivered to the site this month but were again found to have one of the hatches damaged and thus all were not accepted. AECOM and Veolia had a call with Nystrom this week resulting in them committing to examining the damaged door in their shop and providing an approach/method for repair for review.
 - A mediation session was held with Spectraserv on June 11. An update will be provided in executive session.
- c. **Fiscal Sustainability Plan.** Mr. Formica noted that AECOM submitted the Fiscal Sustainability Plan and the WPCA's Certification Form to the DEEP. Hard copies have also been sent to the WWTF and the WPCA office to close out this item

d. Record Drawings. Mr. Formica noted that the South Street WWTF Record

Drawings will be sent out for printing next week and we expect to mail these to the WWTF the following week. An electronic copy will also be provided to the WPCA, Veolia and DEEP to close out this item

- e. **South Street WWTF NPDES Permit Renewal and AECOM MSA.** Mr. Formica indicated the MSA has been executed and that AECOM will follow up with a Task Order for the work on the NPDES permit that is coming to a close. The Task Order will incorporate the Scope and Fee approved by the WPCA last week.,
- f. **Aeration Tank No. 2 Concrete Repair.** Mr. Formica noted that CH Nickerson began the repair work last month and is expected to complete the work in the next few weeks within budget.
- g. **Wetlands Enhancement.** Mr. Formica indicated that AECOM has coordinated New England Landscape and Management, Inc. to have them on site to complete their work after Nickerson has fully demobilized (July 13th) and we have requested a date for their work.
- h. **PFAS General Permit.** Mr. Formica presented serval slides provided by DEEP on the scope and timing of their proposed PFAS general permit. The critical take aways were that South Street WWTF will need to sample their influent, effluent and sludge semiannually for PFAS using EPA Method 1633A which is expected to cost up to \$5,000 per sampling event. This sampling is not expected to begin until 2028. PFAS source identification in the collection system may be required in subsequent years.

4) **Veolia Report**

Mr. Richmond stated the following:

- E coli levels have improved with process changes following the conformance sample of 488
- Bank 1A lamps were changed
- Detention time was doubled
- Lights are on at 100%
- 5/20 Callout Plant- Power Loss/Reset Equipment
- 5/22 Fox Hill Pump Station- New Pump Install
- 5/25 Callout Plant- Pump Station 1- Low Low Alarm
- 5/29 Callout Copps Hill- Pump 2 Clogged with rags
- Algae Brushes in final clarifiers have been changed and outer baffle bracket changed

5) **Motion to go into Executive Session and invite Mr. Frank, Mr. Formica and Ms. Van Ness by Mr. Zawacki, seconded by Ms. Ketchum.**

- a) **The WPCA returned to public at 8:40 p.m. with no votes taken.**

Motion to approve the Settlement and Release Agreement between the WPCA and Spectraserv Inc. to close out the South Street WWTF Upgrade contract with

Spectraserv Inc., imposing liquidated damages on Spectraserv which allows the WPCA to keep \$1,146,203.80 of the contract retainage by Ms. Ketchum, seconded by Ms. Kozlark, passing 4-0.

Subject to the execution of the final project change order.

6) Adjournment

- a) Motion to adjourn the meeting at 8:45 p.m. by Ms. Kozlark seconded by Mr. Zawacki, passing 4-0.**

Submitted by Diana Van Ness